LHSC Vehicle Form B.docx
 / HU Doc#16362

•
 At the time of vehicle operation, the student must be a matriculated student in good
standing with the University, must be 18 years of age or older, and must have a
 declared
major within the LHSC (undergraduate or graduate), enrolled in at least one course in the
LHSC which assigns coursework which is reasonably foreseeable to be completed at an
off
-campus location. The student must maintain a valid driver’s license in effect at all
times with a motor vehicle record (“MVR) free of moving violations, at
-fault accidents, or
traffic
-related convictions. All vehicle uses are subject to the approval of the Dean of LHSC
or his designee in furtherance of the scope outlined herein.

•
 A copy of a valid state
-issued drivers’ license shall be submitted to the Dean or his
designee for review and approval prior to operating any University owned vehicle. The
license will be regularly monitored for any suspensions or violations.

•
 Students must complete a University
-approved driving safety course. If there is any
conflict between the driving safety course and these policies and procedures, this policy
shall govern.

•

LHSC Vehicle Form B.docx
 / HU Doc#16362

•
 Turn off and lock University vehicles when left unattended.

•
 Student Drivers must require all occupants to wear safety belts as required by law.

•
 Comply with all established University policies and regulations governing vehicle use,
maintenance, and fuel.

•
 Smoking is strictly prohibited in all University vehicles.

•

LHSC Vehicle Form B.docx / HU Doc#16362

• Review the Driver’s Requirements and any departmental policies and procedures relating
to vehicle use with approved Student Drivers, and ensure that Student Drivers sign and
acknowledge their receipt and understanding of the Written Procedures, including the
Drivers’ Requirements set forth therein.

•